

February 12, 2009
General Education Committee Minutes
Jon Inglett, Chair

Meeting began—12:32 p.m.
Meeting adjourned—1:25 p.m.

Members Present: Jon Inglett, Mary Turner, Doug Gregory, Kayla Fessler, Catherine Kinyon, Dr. Janet Perry, Yuthika Kim, Randy Anderson, Casey Meek, Max Simmons, Robin McMurry, Marybeth McCauley

Members Absent: Greg Gardner, Dr. Peggy Jordan, Jennifer Ball, Jay Ramanjalu, Ernest Gobert

Old Business: Minutes approved with corrections; Correct the spelling of Casey Meek's name and remove the title of Dr. from Yuthika Kim (motion made by Casey Meek and seconded by Yuthika Kim).

New Business:

The need to map the general education courses was briefly mentioned. This needs to be done, but it will have to wait for a future date.

The need for better and easier communication was discussed. Currently, it is too cumbersome to find information on the website. There was consensus that an Assessment website is needed. Each area needs its own piece, all linked to the same site. It was suggested that someone should speak with Pat Berryhill regarding having a separate webpage for assessment. It was agreed that this should be an institutional priority, especially since the HLC visit is nearing.

A general education committee recommendation was made to have an assessment website, separate from the committee site, up no later than the end of the Spring, 2009, semester. The motion was made by Max Simmons and seconded by Kayla Fessler. This recommendation would go to Dr. Aquino.

What should go on the general education website?

- Minutes

- Competencies

- Catalog page

- Data/results; executive summaries (should go to both www and html sites)

- General education course list with summary of changes for advisors

General education assessment timeline

- February—gather artifacts

- March and April—committees evaluate artifacts

The committee looked at sample rubrics from Rubistar. Max suggested that it might be helpful if uniform titles were used across the various rubrics.

It was suggested that the assessment teams need to provide more than just the pass rate based on the rubrics. Also show the breakdown by category so that programs could better use the information to make appropriate changes.

Yuthika cautioned that the teams should consider what the students were asked to do in the assignment versus what the stated general education outcome is. The students may have been asked for relatively low-level skills, but the outcomes are written at a higher level. The rubrics should reflect subcomponents.

Process: Students must have completed 36 credit hours of 1000 and 2000 level courses prior to January, 2009. All hours should have been completed at Oklahoma City Community College. For the writing outcome, there are artifacts from 46 classes with approximately 1150 students represented.

At this time, the committee will begin with students who have taken courses only at OCCC. In the future, we may use comparison groups. One option that was mentioned is to track freshmen longitudinally.

Jon asked that faculty mention the assessment process in the February 17 department meetings.

There was a brief discussion of faculty attitudes about the assessment process. So far, things have mainly been positive. There was also some discussion about how the artifacts should be coded and where they would be stored. There may be a need for student workers to assist with this process because of the volume of work it will entail.

A general education committee recommendation was made that the committee chair needs more release time to be able to effectively receive, sort, code, and store the artifacts. The motion was made by Doug Gregory and seconded by Robin McMurry.

The results of these assessments could, at some future time, supplement or replace program evaluations.

The committee will meet again on March 12, which is the last meeting before the catalog goes to print.

Jon Inglett made a motion to adjourn. Max Simmons seconded the motion.